



**Vacancies:** 1 FTE

**Job Title:** Life Skills Specialist (LSS) - Marathon ON

**Closing Date:** Open until a suitable candidate is found.

The Life Skills Specialist works in collaboration with the Adult Protective Services Worker team in Thunder Bay. The successful candidate will fulfill the following responsibilities:

- Provide direct hands-on life skill support to persons with a developmental disability.
- Provide life skills training opportunities through one-to-one interaction or in a group setting.

Life skills training and support develops skills for independent living and covers three broad categories:

- Core or basic skills (i.e., personal hygiene, health & wellness, numeracy, literacy);
- Independent living skills (i.e., managing a household, budgeting, booking and attending appointments, dealing with correspondence); and,
- Social skills (i.e., interpersonal skills, managing disagreements or disputes, developing self-confidence, and building social networks).

**Position Summary:**

The position is vital to client success in Marathon as well as in communities along the north shore, providing flexible, mobile and responsive support and engaging with people whenever the need arises, whatever their situation, wherever they are in community, and wherever they are within the continuum of service.

Life skills training and support promotes independence, self-management and self-reliance.

**Required Qualifications:**

- An undergraduate degree or diploma in Social Work or a similar Human Services discipline.
- Demonstrated ability to relate to individuals with a developmental disability and their families with sensitivity and respect.
- Experience providing direct training and support to individuals with a developmental disability.
- Valid Drivers' License with acceptable abstract, reliable vehicle, appropriate insurance.
- Ability to regularly travel along the north shore and on occasion to Thunder Bay.

## **Preferred Qualifications**

- The ability to speak Ojibway, Oji-Cree or French is considered an asset.

## **Conditions of Employment:**

- Successful completion of a Criminal Records Check, Physical Examination report, Conflict of Interest declaration and Oath of Confidentiality.
- Possession of a valid driver's license, use of a vehicle and appropriate insurance coverage is required. Life Skills Specialist must travel regularly between Marathon, Manitouwadge, Pic Moberl, Schreiber, Terrace Bay, Heron Bay, and Rossport.
- The capacity to work remotely is required.
- Normal hours of work are 8:30 am to 4:30 pm Monday through Friday and evening and/or weekend flexibility may be required dependent upon client needs.

## **Main Competencies Required**

- A person-centred approach to facilitation, ability to focus the discussion on the support needs and priorities of the individual.
  - Establishes trust and communicates respect.
  - Provides timely, value-added feedback.
- Professional communication: demonstrate Integrity through work ethic, personal accountability, professional image, and ethical behavior in all written or spoken communication.
  - Communication with people receiving service will be clear, appropriate, respectful considering the goals, limitations, and boundaries of the helping relationship.
  - Maintain excellent daily communication with team members and Supervisor.
- Adaptable personality allowing you to both see a situation for what it is and what it can become. When facing a challenge, you are able to see the full picture. You can acknowledge imperfections while also seeing opportunities.

## **Responsibilities**

- Using a flexible and proactive approach, provide direct hands-on assistance to teach people the skills necessary for them to achieve their personal goals.
- Plan and implement activities to meet the physical, emotional, intellectual and social needs of people. Activities may include healthy peer interactions, one-to-one support or group facilitation.
- Assist people to explore a broad range of experiences that meet their personal goals and needs.
- Identify needs and trends for life skills training opportunities.
- Promote interdependence which leads to self-reliance and sustainability.
- Encourage adaptability and resourcefulness to assist people with accessing community services relevant to their situation.
- Create resources and tools that could assist people with learning.
- Create opportunities for learning that are inclusive, involve people supported and other service sectors.
- Help people identify their life skills training goal. Ensure goals are specific, measurable, attainable, and relevant to the person. Track and record progress to achieving goals.

## **Compensation and Benefits**

Competitive wages and total rewards package.

- \$29.55 - \$32.43 per hour dependent on experience. In addition to this wage, workers in this position will receive the amount prescribed by the Permanent Compensation Enhancement Program (the Program) made under the Supporting Retention in Public Services Act, 2022 for such period as the Program is in effect.
- Extended health and dental plan after 3 months.
  - paramedical
  - prescription
  - dental care
  - vision care
  - life insurance
  - long-term disability
  - employee assistance program
- Employer RRSP contribution begins upon hire with no match requirement.
- 13 paid sick days per year + 5 paid sick or personal days per year.
- Work life balance – paid one-hour lunch and codified Right to Disconnect.
- Experienced and supportive team with defined expectations and responsibilities.

Next steps:

- Please provide a cover letter demonstrating your professional writing and a resume demonstrating your education and experience to [careers@lccare.ca](mailto:careers@lccare.ca).
- The hiring team will evaluate your documents against the job description. Should you be selected for an interview, a member of our human resources team will reach out to you.
- The interview process may require one or two in-person (virtual) meetings of approximately 1 hour each. Should you be selected for final steps:
  - An offer, conditional upon satisfactory reference checks and credential verifications, will be provided to you.
  - Upon your acceptance, your references will be checked and credentials will be verified.

If you require reasonable accommodation in completing this application, interviewing, completing any pre-employment testing, or otherwise participating in the employee selection process, please direct your inquiries to Human Resources via email [careers@lccare.ca](mailto:careers@lccare.ca) or contact our office Toll Free 1-855-376-6673 TTY 1-866-752-5427

See our Accessibility Policy [here](#).